

## DOCUMENTS A PARTY SHOULD PROVIDE THEIR SOLICITOR IN FAMILY LAW PROCEEDINGS

There are a number of documents that we require to assist us in finalizing your financial matter, please provide the following documents if available;

- Marriage Certificate.
- A copy of any valuations and/or market appraisals obtained on the home/or investment properties.
- A copy of your, and your spouses:
  - Three most recent tax returns and assessments;
  - Most recent superannuation statement; and
  - Policies or statements in relation to any life insurance policy.
- If you own or direct, or if your spouse owns or directs a company or partnership:
  - A copy of the financial statements of the company for last 3 years;
  - A copy of the business tax returns and/or assessments for the last 3 years.
  - A copy of BAS statements for the last 12 months.
- If you are in a partnership copy of Partnership Agreement.
- If you are part of a trust, a copy of the Trust Deed.
- If you own shares, a copy of the most recent share certificate or statement noting the quantity and value of shares held.
- If any previous orders have been made by a Court regarding violence, children or property a copy of the Orders.
- Registration details on any vehicle owned by you or your spouse including estimate value.
- A copy of your and your spouses recent bank statements or a list of bank accounts held by you and your spouse, noting current balance held in accounts, and account numbers.
- A copy of your most recent mortgage statement or an electronic print out noting the current payout figure on your mortgage.
- A copy of any Visa, AMEX, Mastercard or credit card statement held by you or your spouse, noting the current amount owing on the account.
- A copy of any correspondence received from your spouse or their solicitor since separation.

